

All Saints School Board Meeting Minutes

16 November 2016

Members Present: Julie DeBarbrie, Jesse Duman, Denise Hammrich, Matthew Johnston, Michele Beehler, Brennan McKelway, Andrea Jolliff, Audrey Krahn, Karin Seubert, Monte Schmidt, Michelle O'Conner

Members Absent: Robert Clifford

Visitors: None

The meeting was opened by Matthew Johnston at 6:04 PM. Opening Prayer was led by Monte.

Acceptance of Minutes from August

Corrections to the Executive Committee members names, and the spelling of Scrip.

Karin moved to accept with corrections, Michelle O seconded and the motion passed with all in favor.

Committee Reports

Enrollment and Retention

The committee has not met. No report at present.

Finance

Committee met yesterday. Excess funds of \$11k due to the auction and will go to technology and marketing campaign

3 students down from budget last year.

Finance committee with Ann Watkins has emphasized and tried to make payments monthly, and currently billed 2 times a year. We instituted paying monthly. Last year we were \$57K owed to the diocese, this year we are \$29K owed to the diocese. This is a big improvement from where we are

School Building

We now have a signed architect contract

Public Comment on the Ascension sale of the St. Joe Hospital will take place at a public hearing on December 12, 2016

Our fundraising consultant is helping to write a one pager of our top talking points.

Annual Fund

The annual fund letter went out today November 16, 2016.

Scrip/Gift Cards

St. Vincent ordered \$20,000 in Albertson's gift cards which is about \$800 in profit, which is up from last year. Otherwise things are very similar with no big changes.

Guardian Angels

Sold 269 tickets, really liked the advanced sales and profited \$1,345 for the 50/50 raffle at the Auction.

Next Parent Night Out looking at December 10, possibly in the school gym.

Book Fair is December 6, and pictures for Santa will be that night. Trying to get someone to do professional pictures. Looking at doing cookies and pizza.

Recycling looking to change to bringing everything on one day, instead of throughout the month.

Family Fun Fair looking at changing to the February timeframe. Have historically tried to do on a Friday. There is also conversation to possibly combine with the church's Trick or Trunk. (Returning item to turn it into discussion later)

Teacher Christmas party on December 16. It was wonderful last year but there was so much food left over.

Martin Insurance will be donating/sponsoring the Advent Concert this year. The concert is scheduled for December 9.

There was a request from the Guardian Angels, that the teachers fill out the like list again.

The Guardian Angels will be purchasing a gift for Earnie. Thinking gift cards for gas and fishing gear for her retirement.

Next meeting is December 14, 2016 at Satee.

Foundation Board

The committee has not met. No report at present.

Fundraising

ACTION Auction was awesome our total's \$141,000 net . Was the smoothest check out that we have ever had. Only had two things leftover from the auction. The theme next year is the Great Outdoors. Mark Eggelston from Holy Family wanted to see if there is a way to collaborate between the auctions. Possibly have parents work at the other Auction so they can enjoy their own auction. Also discussion about changing the bar, and meal sticker.

Christmas trees have been ordered and will be unloading November 25, 2016.

Strive to Drive planning will begin again soon. Don't know if there is something new we can do, but we will be looking at new ideas.

Principal's Report

New student in fourth grade and in pre-school.

Kim Gilliam is our new cook. We have our new recess administrator Kristin Daily.

Timothy DeGoede will be here tomorrow for alter serving training.

Knowledge Bowl, had three teams competing (two 5th grade teams and one 6th grade team). The spirit is a voted award and all three of our teams received the spirit award. Two teams will be competing at the regional event, one 5th grade team and one 6th grade team.

Christmas concert on December 9th, and Band concert is December 15.

Ernie's retirement will be December 16 and Matt will present her a gift at mass. Then there will be an event at noon, it's a family style lunch in the gym. We will be presenting the staff gift and student gift will be presented at the lunch. We will also have cake. We will need RSVP's for the event to make sure we have enough food. Michelle's husband could possibly make a fire pit for about \$80 in materials. Michelle will check with her husband and then follow up with the board to collect money for the present.

Brenda and Neil Heitstuman donated a new school bus. It came from Coeur D'Alene, Chad Bann re-lettered the bus and put the school moto on the back of the bus. The bus is a 1996 bus with a flat nose, and in great condition. We need to find a place to park the old bus.

Old Business:

Accreditation is still outstanding. Board members received a copy last month and need to be knowledgeable of the general materials and provide any feedback.

Jesse has spoke with Northwest Media Productions, Michelle Witthause, and will begin a communication campaign for us. They are able to do everything from social media, website, video, testimonials. She recommended that a \$5000 budget would be a very reasonable amount and we could do a lot with that amount. Michele Beehler and Jesse will try to meet with her prior to the next board meeting in January.

New Business

Sent out the parent satisfaction survey. About 33% participation, very consistent with past surveys. Typical points brought up in the comments. Very positive comments on the teachers and staff, the education and preparation for ongoing education.

Normal comments about uniforms, expanding to junior high.

Discussion regarding a board retreat to focus on strategic planning and how we can stay the course while moving towards the building and transition to the new school. The Executive Committee will discuss planning in lieu of the April meeting and having it at Lindsey Creek. Michele Beehler can donate a 10 person barrel tasting to do a retreat at that time.

Brennan has volunteered to work on the Thank you card for the Heitstuman's for the bus.

Next Meeting – Wednesday January 18, 2017

Closing Prayer was led by Brennan.

Meeting adjourned at 7:27 PM.